



SKATE BRANDON POLICY ON DISCIPLINE AND SAFETY

In order to maintain the highest standards of safety on the ice and to ensure adequate working conditions for all skaters, the following policy of safety and discipline must be followed by all skaters:

1. NO DRINKS, FOOD OR GUM are permitted at ice level. ONLY water bottles are acceptable.
2. To prevent accidents, skaters must keep moving during all skating lessons. When a fall occurs they must get up immediately.
3. Inappropriate language on or off the ice (in the dressing room) is never acceptable.
4. Skaters must be courteous to your fellow skaters. Don't "hog" the ice, share. Be careful not to step in front of others, and give the right of way to others when appropriate. The skater whose freeskate music is being played, or the skater having the lesson has the right of way.
5. Skaters must respond immediately and courteously to directions of the coach or the Ice Captain.
6. Skaters should not leave valuables of any kind in the dressing rooms. Skate Brandon cannot assume any liability for loss.
7. Skaters unable to attend a session must notify the coach.
8. Skaters are expected to be on time.
9. Skaters must receive permission from a coach to leave the ice during a session.
10. All skaters must participate in stroking as scheduled unless excused by a coach.
11. Extra sessions may be bought if room allows, and must be paid to the Ice Captain prior to going on the ice.
12. Appropriate skating attire must be worn on the ice at all times. No jeans or midriffs please.
13. Kleenex must be disposed of properly in a garbage container.
14. Guards must be worn off the ice.
15. Skaters are asked to have their music available prior to the start of each session.
16. Skate Brandon will not be responsible for any injuries sustained during the skating session.



SKATE BRANDON ICE CAPTAIN POLICY

1. All skaters are expected to provide an adult to act as Ice Captain during any skating session as assigned.
2. The number of sessions the Ice Captains are required to do will depend on the number of sessions their skater is skating as well as the total number of skaters on each session.
3. Everyone will be given the opportunity to sign up for a certain number of sessions by a certain date. Our Ice Captain Chair will notify skaters and families of this deadline. If voluntary sign up does not occur by this date then sessions will be assigned.
4. The exact number of slots will be calculated and communicated to the skater once the registration process is complete.
5. If you are unable to fulfill your obligation to act as Ice Captain it is your responsibility to find a replacement.
6. Skaters will not be able to register without acceptance of this policy.

Skater or guardian.

Date



SKATE BRANDON FUNDRAISING POLICY

The purpose of the fundraising policy is to give each skater the option of participating in fundraising or not. It is also designed to give credit to those who are willing to take the time to fundraise with the opportunity to receive something in exchange for their efforts. The policy is as follows:

1. All skaters involved in Star Skate, Competitive Skate or Synchronized Skating shall submit a cheque in the amount determined by the registrar in relation to the skating plan chosen. This cheque will be made payable to Skate Brandon and dated March 1st of the following year.
2. Skaters not wishing to participate in fundraising will have their cheques cashed if the full amount was not paid up front. Those not reaching their target by March 1 will have their cheques returned and will be expected to issue a replacement cheque for the shortfall.
3. Skaters not submitting a postdated cheque at the time of registration will not be considered as registered.
4. Skaters whose cheques do not clear the bank for any reason will be charged a \$25 NSF and will not be considered to be in good standing with the club until payment is made. Please refer to by-law #4.
5. Skaters who reach the required amount will receive their cheques back. They are also eligible for 75% of any funds raised in excess of their fundraising amount. This credit may be used towards their winter registration for the following skating season.
6. In the event that a skater transfers to another club, or discontinues skating for whatever reason, all dollars fundraised will be forfeited to Skate Brandon.
7. The skater's account balance will be made available to the skater upon inquiry to the Skate Brandon office.



SKATE BRANDON REFUND POLICY

Skate Brandon Refund Policy

1. Refunds shall be considered for injuries or medical conditions lasting longer than seven (7) days.
2. If illness/injury occurs, please contact the club registrar IMMEDIATELY.
3. A medical certificate signed by a physician must accompany requests for refunds within 7 business days of the injury or medical condition.
4. Refunds will be effective 7 days after Skate Brandon receives a written request for a refund and the proper medical documentation.
5. No refunds will be granted for partial days or partial weeks skated.
6. The refund will be calculated based on total fees payable including fundraising. A \$25.00 administration fee will be levied.
7. No refunds will be issued for the last 15 business days of winter school. No refunds will be issued for the last 5 skating days, based on the skater's schedule, of summer, spring and fall schools.
8. Skaters who have completed their gold skills/dance prior to the end of the season will be refunded money if they are at the maximum freeskates, or be given credit towards more freeskates. This will apply to the winter session only.
9. Skate Brandon reserves the right to identify special circumstances. All decisions of the board with respect to special circumstances will be final and may not be considered a precedent.